



Accounting & Bookkeeping
Audit of the companies


Tax
Legal counsel

Debt Collection Service

Market & Credit Advisory

ISO Standardization Consulting

**Appraisal of Immovable
and movable properties**

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- A vertical column of seven red question marks of varying sizes and opacities, positioned to the left of the main text list.
- Are you searching assistance in accounting and bookkeeping field for your business?
 - Have you stated the lack of information concerning the profit and financial situation, reducing the eventuality of the employees and company's shareholders abuses or your donation funds misuse from non- profitable organizations?
 - Is missing the necessary information to benefit fiscal facilities in favor of less obligation payment?
 - Would you prefer to establish in the formal way the business transactions by appropriate contracts and also to have juridical and legal consulting?
 - Perceive the necessity of assistance in the debt or receivables collecting process from your customers, which have diminished your activity development resources?
 - Do you need a business plan and an evaluation analyze for more convenient crediting possibilities?
 - You want to improve the image of your company administration certifying according the International Standards with ISO Certificate?
 - It's required the preliminary appraisal of your Immovable and Movables assets in buying and selling case, fractions or loan requests?

A light red starburst graphic with multiple points, positioned behind the call-to-action text.

**If you have an affirmative answer,
address at ZIG Consulting Ltd!**

Quality is our number one priority!



ZIG Consulting L.L.C. is the most professional accounting-consulting-audit-legal-market advisory firms in Albania.

Located in Tirana, Albania, the firm has more than 7 units and its experienced professional staff members, are structured on the units of:

1. *Accounting & Bookkeeping*
2. *Audit of the companies*
3. *Tax*
4. *Legal counsel*
5. *Debt Collection*
6. *Market & Credit Advisory*
7. *ISO Standardization Consulting*
8. *Appraisal of Immovable and movable properties*

We measure our success by our clients' results. Our preference is to align our economics with those of our clients, so that we prosper only if our clients prosper.

Our partners and professionals come from numerous backgrounds with accounting and law consulting firms who apply their skills to enterprises of all sizes and disciplines.



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ACCOUNTING & BOOKKEEPING

Accounting Services

Our firm provides a full range of cost effective accounting services including the following:

- *Financial statement preparation;*
- *Bookkeeping (Monthly/Quarterly/Annual);*
- *Accounting system setup for new businesses;*

Financial Forecasts & Projections

Forecasting is a necessity when trying to effectively manage and lead a business to profitability. From simple projections to complex financial modeling, our experienced staff can assist you in achieving your company's financial goals.

AUDIT OF THE COMPANIES

Audit Services

- *Financial Statement Audits*
- *Internal Control Reviews*
- *Compliance Audits*
- *Special Purpose Reports*
- *Sub - Recipient Audits*
- *Fraud Audits*

We also have considerable experience in providing audits necessitated by governmental and non-profit agencies and other contractual requirements. In addition, we provide the services required to comply with bank loan covenants.

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TAX

Tax Services

We prefer to take a proactive vs. reactive approach to tax services. By keeping current on new tax laws and legislation, we are in a position to identify key tax planning opportunities that minimize both your current and future tax liabilities. We provide our individual and business clients with the taxation expertise and knowledge.

At ZIG Consulting, our tax advisers can assist you in reducing your tax liabilities, maximising your profits and easing the administrative burden of tax compliance.

International Tax

Multinational organizations now face more and more demands from different jurisdictions as individual authorities endeavor to collect taxes on cross-border activities. ZIG's international tax professionals are prepared to handle these issues as well as show you opportunities for significant project and transaction planning.

LEGAL COUNSEL

ZIG Consulting is involved in a wide law practice including information, capitalization, operation, reorganization, and conclusion of all types of business entities. The legal services provided by our Law Department include but is not limited on:

- *Assistance in selection and formation of the most appropriate form of business organization and representation of companies;*
- *Negotiation, drafting and review of all types of commercial contracts and agreements;*
- *Protection of trade secrets and other types of propriety information;*
- *Advising individual officers, directors, partners, and shareholders concerning their legal rights and responsibilities,*
- *Preparation of Legal due diligence;*
- *Representation in applying for concession rights upon exclusive state and municipal properties.*
- *legal advice to international companies who wish to open a business in Albania;*
- *Legal assistance on all aspects of purchase, sales, merger, consolidation, reorganization, or dissolution of business entities.*

Our main office in Tirana operates in collaboration with many law firms in Italy, Greece, Macedonia, Kosovo, Bulgaria, Romania, Turkey, Croatia etc.



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DEBT COLLECTION SERVICE

In the perfect business model, you provide your customer with a service or product and they pay you in a timely fashion. However, if you have a company, you know that delinquent customer payments are a prevalent and often unavoidable aspect of business transactions.

In order to remedy the problem of delinquent payments, certain companies have contacts with Debt Collection Agencies. The First and the Only Debt Collection Agency in Albania is ZIG Consulting.

ZIG handles communication with delinquent accounts and employ multiple tactics in pursuit of the funds, including phone calls, letters, and emails.

For many companies, the investment of time, money, and manpower are often too consuming to handle debt collection independently. Due to this, many businesses turn to external collection agencies, or "third party agencies", which specialize in pursuing payments for overdue accounts. Collection agencies are referred to as third party agencies since they are not a part of the original contract between the merchant and the customer.

Certainly the companies that hired collection agencies benefited from their decision. The use of collection agencies returned capital to these companies, but it also allowed them to focus their resources on their core business, whether that was providing services or products. For the businesses that relied on successful collection agencies, their benefits are clearly multifaceted.

Benefits of Outsourcing your Debt Collection to ZIG Consulting:

- **Optimize expenses**
- **Increase cash flow;** Debt Collection Agencies can help increase your cash flow by reducing the amount of debts you have;
- **Increase productivity**
- **Increase time to focus on core business;** By letting us collect your debts you have more time to spend running your business;
- **No registration, membership or annual fees;** ZIG will be paid only for what we'll use;
- **ZIG Consulting is the most efficient and cost-effective way of prioritising an account for payment and recovering bad debt;**
- **Fast payment;** Customers normally pay faster once a Debt Collection Agency is involved;
- **Cost-effective:** We operate a no collection, no commission policy;
- **Low commission charges;** Our commission charges are very low and only charged on successful collection;
- **Nationwide service;** No matter where your debt is we can help. We provide a Nationwide debt collection service.

However, should your customer fail to make payment after our involvement then we may recommend and take the legal action against them through the Courts.

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MARKET & CREDIT ADVISORY

Services include:

- *Evaluating financial alternatives*
- *Reviewing accounting records for potential irregularities*
- *Interpreting financial information*
- *Providing assistance in developing financial relationships*
- *Employee Benefit Plans*

ISO STANDARDIZATION CONSULTING

ISO Consulting Service

ZIG Consulting L.L.C. is a specialized ISO consulting company.

ZIG Consulting services include assistance in all phases of ISO certification: From ISO preparation to ISO documentation, implementation and execution and finally to ISO maintenance. ZIG specializes in ISO 9001, ISO 22000, HACCP, QS-9000, SQF, CE-Marking.

Benefits of ISO 9001:2000

- **Internal operational efficiency**
- **Strong point, or qualifying criterion** in the tender procedures according to the new legislation
- **Lower production costs** because of fewer nonconforming products, less rework, lowered rejection rates, streamlined processes and fewer mistakes.
- **Access to new markets.** Some markets require ISO 9001 Registration, some markets favor companies with ISO 9001 Registration
- **Customer request.** Many organizations are asked by a customer to obtain registration as a requirement to continue or to start doing business with them.
- **Reducing costs.** Organizations are recognizing that an effective Quality Management System leads to reduced costs and greater operating margins
- *Provides a passport to the global market*



APPRAISAL ACTIVITY OF IMMOVABLE AND MOVABLE PROPERTIES

One of the services offered by ZIG Consulting Ltd. Is: "Appraisal activity of Immovable and Movable properties". Based on the request of:

Lending Institutions

Byers

Internationals entities

Courts/Prosecutions

Parties on juridical processes

Immovable Properties Registration Office

Real Estate Agencies

Shareholders of private companies

Insurance companies etc

are prepared the appraisal reports regarding the Immovable and Movable properties. In the fulfillment of the above duty, ZIG Consulting Ltd base the professional service offered in the principals of: correctness, honesty, accuracy, genuineness and deadline respect of client's requests.

PRICING

Our approach to fees is flexible and transparent, using both hourly fees and structured monthly schemes.

However, we are accustomed to using alternative fee structures where appropriate, and to negotiating these with clients in advance.

In any of the projects, we have adopted payment schemes that fully dependent on the clients' understanding of our role.

Long-term involvement of our services will definitely bring lower prices and better services for our clients.

CONTACTS

For more information you can visit our web site

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